

Employee Survey

May 2015



Welcome to the Employee Survey 2015, another opportunity for you to have your say. Please take the time to complete the following questions and tell us how the Council is performing on our key priority areas. Your feedback will be used to inform Corporate and Directorate level Action Plans.

Employees who complete the survey also have an opportunity to enter a **PRIZE DRAW** to win cream tea for two at the Norwegian Church or two tickets to a Cardiff Devils game. If you would like to be entered in the draw, please provide your employee number here:

Your individual responses will remain **CONFIDENTIAL**. Where possible, please complete this survey online at:

www.cardiff.gov.uk/EmployeeVoice
www.cardiff.gov.uk/LlaisyGweithwyr

Alternatively, please complete the survey and return it by one of the following methods:

- a) drop boxes available at Council buildings, or
- b) internal mail service where possible, addressed to the Cardiff Research Centre, City of Cardiff Council, FREEPOST CF3474, Atlantic Wharf, Cardiff, CF10 5GZ

A Welsh version of this survey is available on request. If you have any queries relating to the survey please email: employeevoice@cardiff.gov.uk

Q1 Which Directorate do you work for?

City Operations

- ☐ Environment
- ☐ Sport, Leisure & Culture
- ☐ Strategic Planning, Highways & Transport
- ☐ Communities, Housing & Customer Services
- ☐ Economic Development
- ☐ Education & Lifelong Learning
(Centrally Based Staff only)

- ☐ Governance & Legal Services
- ☐ Resources

Social Services

- ☐ Children's Services
- ☐ Health & Social Care
- ☐ Not sure

Q2 My line manager keeps me informed of what is happening in the Council

Please tick one box only (Disagree 0 - Agree 10)

- ☐ 0 ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10

Q3 I have an opportunity to give my views / ideas to senior management

Please tick one box only (Disagree 0 - Agree 10)

- ☐ 0 ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10

Q4 I have access to learning and development opportunities that are relevant to my work

Please tick one box only (Disagree 0 - Agree 10)

- ☐ 0 ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10

Q5 I am clear about what is expected of me through my Personal Performance objectives

Please tick one box only (Disagree 0 - Agree 10)

- ☐ 0 ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10

Q6 How likely is it that you would recommend the Council as an employer to a friend?

Please tick one box only (Not Likely 0 - Very Likely 10)

☐ 0 ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10

Q7 I feel that my Health & Wellbeing is important to the Council

Please tick one box only (Disagree 0 - Agree 10)

☐ 0 ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10

Q8 I am aware of the Employee Charter and how it relates to what is expected of me at work

Please tick one box only (Disagree 0 - Agree 10)

☐ 0 ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10

Q9 I think communication/ staff engagement has improved over the last twelve months

Please tick one box only (Disagree 0 - Agree 10)

☐ 0 ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10

Q10 I am aware of and understand the Council's four key priorities

Please tick one box only (Disagree 0 - Agree 10)

☐ 0 ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10

Q11 I am aware of and understand how our Council Values relate to my work

Please tick one box only (Disagree 0 - Agree 10)

☐ 0 ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10

Q12 If you have any ideas and suggestions that could help us support you in your role or save money and improve services, please fill in the box below (Max 200 words)

Which of the following categories does your comment relate to:

- | | | |
|---|--|---|
| <input type="checkbox"/> Communication & Engagement | <input type="checkbox"/> Service Improvement | <input type="checkbox"/> Finance and Income Generation |
| <input type="checkbox"/> Decision making & Delegations | <input type="checkbox"/> Procurement | <input type="checkbox"/> Working Together (One Council) |
| <input type="checkbox"/> Personal Performance & Development Reviews | <input type="checkbox"/> Other | |

Thank you for taking the time to respond....



Paul Orders, Chief Executive.



Norwegian Church
Arts Centre
Canolfan Gelfyddydau'r
Eglwys Norwyaidd

